

MUSIC BY THE LAKE 2011
RESPONSIBILITIES of Staff Assistants and Junior Faculty

To serve as a positive **ROLE MODEL** for all campers and other Staff Assistants at all times.

ROLE	JUNIOR Staff Assistant	SENIOR Staff Assistant
MUSIC DUTIES	<ol style="list-style-type: none"> 1. Assist the conductor(s) at full rehearsals 2. Demonstrate musicianship through solo playing 3. Coach individuals or groups during ensembles 4. Conduct small ensembles 5. Lead sectionals as directed by the conductor(s) 6. Attend the first Master Class for the group to which you are assigned (optional for subsequent Master Classes) 7. Attend and supervise at performances for campers 	<ol style="list-style-type: none"> 1. To fulfill your role as that of an Assistant Conductor of your assigned ensemble(s) by; <ul style="list-style-type: none"> • Attending all rehearsals of your ensemble during music periods • leading sectionals • attending master classes as needed • demonstrating musicianship through solo playing • score preparation and consultation time with conductor(s) • teaching/rehearsing portions of the performance repertoire to the whole group you are assigned to • attending and supervising at concerts 2. Assist with that stage management and technical production duties for the various concerts.
DUTIES AS A PERFORMER	<ol style="list-style-type: none"> 1. Perform in the faculty groups as appropriate 2. Participate in the Faculty/Staff Choir 3. Participate in informal playing opportunities for, and with, your peers. 4. Attend all necessary rehearsals during music periods and all performances. 	<ol style="list-style-type: none"> 1. Perform in the faculty groups as appropriate 2. Participate in the Faculty/Staff Choir 3. Participate in informal playing opportunities for, and with, your peers
NON MUSIC DUTIES	<p style="text-align: center;"><u>Cabin Counsellor</u></p> <p>Cabin responsibilities will be outlined by the Directors of Camp Wahanowin at the May meeting. Some of the duties <u>will</u> include;</p> <ol style="list-style-type: none"> 1. Being on duty in cabins at night 2. Ensure campers are on-time for various classes and activities 3. Being in charge of your campers at meal times 4. Ensuring the rules of the camp are being followed always 5. Asking for assistance, when necessary, to resolve issues 	<p>Although you will NOT have regular cabin duties, you <u>will</u> be asked to perform the following non-music duties;</p> <ol style="list-style-type: none"> 1. Supervise the movement of campers from evening recreation activities into their cabins in a time-efficient and safe/secure manner. 2. Supervise one night duty assignment during the week 3. Undertake the coordination and implementation of the fund-raiser for the MBTL Scholarship Fund 4. Coordinate the Soiree and Cabaret Evening events 5. Report to the MBTL Assistant Director or assigned conductor(s) as needed
IN GENERAL	<ol style="list-style-type: none"> 1. Be on time for all assigned duties and activities 2. Be respectful and courteous to all faculty, Staff Assistants, campers and Wahanowin employees. 3. Be prepared for other duties assigned to you 4. Always be aware of your role as a leader and a role model 	<ol style="list-style-type: none"> 1. Be on time for all assigned duties and activities 2. Be respectful and courteous to all faculty, Staff Assistants, campers and Wahanowin employees. 3. Be prepared for other duties assigned to you 4. Always be aware of your role as a leader and a role model

Note: The Toronto District School Board condemns and will not tolerate any expressions of racial/ethnic, gender, or religious bias in any form by its trustees, administration, staff or students.